



UO Baker Downtown Center, Academic Extension
 975 High Street
 Eugene, OR 97403

Room Name	Square Footage	Description	UO Affiliate Rate	Non-profit Rate	Public/commercial Rate
Alaska Room 130	1,008 sq.ft	36' x 28', seats 40 chairs, 36 with tables	\$45 per hour	\$55 per hour	\$70 per hour
Mexico Room 132	1,092 sq. ft.	39' x 28', seats 40 chairs or 36 with tables	\$40 per hour	\$50 per hour	\$60 per hour
Canada Room	936 sq. ft.	39' x 24', seats 40 chairs or 30 with tables	\$35 per hour	\$40 per hour	\$50 per hour
Belize Conference Room	208 sq. ft.	16' x 13', seats 12 at round table	\$35 per hour	\$40 per hour	\$50 per hour

Three classrooms—Alaska, Mexico and Canada—can be rented individually or in combination. The Belize Conference Room is not connected to the others.

Hourly Rates:

2 Hour Minimum Charge

Combination room rates are determined at the full hourly rate for the largest room, plus 50 percent of the hourly rate for each additional room.

Room Rental Fees include:

Event Services

- Coordination Management
- Catering setup

Facility Services

- Room setup as arranged with Facilities Manager prior to the event

Audiovisual services

- Basic AV in rooms includes facility staff support for event, projector capability, microphones (handheld or hands free), and videoconferencing

Additional fees may apply for:

- Hourly staffing fee after 5:00 p.m. and during weekend rentals
- Catering coordination at \$40 per event
- Advance Technology Use