

UO Bend Center, Academic Extension
80 NE Bend River Mall Drive
Bend, OR 97701

Room Name	Square Footage	Description	UO Affiliate Rate	Non-profit Rate	Public/commercial Rate
Bend Center Classroom	660 sq. ft.	33' x 20', seats 50 chairs, 42 with tables	\$35 per hour	\$40 per hour	\$50 per hour

Hourly Rates:

2 Hour Minimum Charge

Classroom may be divided in 2 separate spaces as requested

Room Rental Fees include:

Event Services

- Coordination Management
- Catering setup

Facility Services

- Room setup as arranged with Facilities Manager prior to the event

Audiovisual services

- Basic AV in rooms includes facility staff support for event, projector capability, microphones (handheld or hands free), and videoconferencing

Additional fees may apply for:

- Hourly staffing fee after 5:00 p.m. and during weekend rentals
- Catering coordination at \$40 per event
- Advance technology use